



Town of Pelham Planning Board
351 Amherst Road, Pelham, Massachusetts 01002
Town Office: 413-253-7129 | Town Clerk: 413-253-7129 x4

Form A - ANR Application

File one completed Form A with the original, reproducible Mylar plan plus nine (9) paper prints of the plan with the Planning Board at a regular meeting of the Board AND a check made out to the Town of Pelham Planning Board for the application fee of \$100. Following endorsement of the plan by the Planning Board, notification that the plan has been filed in the Registry of Deeds must be provided to Town Clerk, Assessors and Planning Board including Book and Page numbers of the new filing via email or other delivery.

APPLICANT INFORMATION:

Applicant: _____

Address: _____

Telephone: _____

Fax: _____

Email: _____

ATTORNEY/DESIGNER/CONSULTANT:

Address: _____

Telephone: _____ **Fax:** _____

Email: _____

PROPOSAL:

Existing Assessors map and lot numbers for
lot identification: (must appear on plan)

Number of Existing Parcels/Lots: _____

PROPERTY INFORMATION:

Property Address/Description: _____

**PROPERTY OWNER(if different from
applicant):**

Address: _____

Telephone: _____

Email: _____

DEED OF PROPERTY RECORDED IN:

☐ Hampshire County. Reg. of Deeds

☐ Mass. Land Court

Book: _____

Signature of applicant(if other than owner)

Signature of property owner(s)

For Office Use Only:

Reviewed: _____

Date: _____

Comments: _____

Signed by Planning Board: _____ (date)

Reproducible returned to applicant: _____ (date)

Plans distributed to Town Clerk/Building Commissioner/Assessor/other Boards notifying of endorsement: _____ (date)

CHECKLIST OF FILING REQUIREMENTS:

☐ This completed **application form**, submitted to the Planning Department. A copy will be submitted to the Town Clerk.

☐ **Application fee:** \$100 (make check out to the Town of Pelham Planning Board)

☐ Original, reproducible Mylar **Survey Plan** and nine (9) paper prints of the Plan. Plans show:

1. Lengths of all arcs, radii, internal angles, points of curvature and tangent bearings pertaining to roadway alignment.
2. Exact locations and widths of all easements for right-of-ways provided for public services or utilities, and any limitations of such easements.
3. All lot numbers and lines, with accurate dimensions in feet and hundredths, and with bearings or angles related to street and easement lines including all property pins, monuments and bounds.
4. All buildings owned by subject landowner(s) within 100' of any newly created property lines.
5. Frontage, area, width of all proposed or existing lots.

☐ Plans include a statement that the Planning Board's endorsement is not a determination that the lots shown are buildable lots.

☐ The plan must have survey-quality (accurate to a hundredth of an inch) control points no greater than 500ft apart on each sheet. The plan must note the coordinates (northing, easting and elevation) of the tie-in points, the datum, and the source and location of monuments used for data.

☐ Notification provided via email or delivered to Town Clerk, Assessor, and Planning Board indicating Book and Page number subsequent to filing the new plan. Date: _____