



**The Commonwealth of Massachusetts
State Board of Building Regulations and
Standards
Massachusetts State Building Code
780 CMR**

FOR MUNICIPALITY USE

APPLICATION TO CONSTRUCT, REPAIR, RENOVATE OR DEMOLISH A ONE OR TWO FAMILY DWELLING

This Section for Official use Only

Building Permit Number: _____ Date issued: _____

Signature _____ Date _____
Building Commissioner/Inspector of Building

SECTION 1 - SITE INFORMATION

1.1 Property Address: _____ _____	1.2 Assessors Map & Parcel Number Map Number _____ Parcel Number _____
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1.3 Zoning Information: Zoning District _____ Proposed Use _____	1.4 Property Dimensions Lot Area (sf) _____ Frontage (ft) _____
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1.6 Building Setbacks (ft)					
Front Yard		Side Yards		Rear yard	
Required	Provided	Required	Provided	Required	Provided
		/	/		

1.7 Water Supply (M.G.L. c. 40, §54) Public ڤ Private ڤ	1.5 Flood Zone Information: Zone: _____ Outside Flood Zone ڤ	1.8 Sewage Disposal System: Municipal ڤ On site disposal system ڤ
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SECTION 2 – PROPERTY OWNERSHIP/AUTHORIZED AGENT

2.1 Owner of Record:

Name (Print) _____ Address for Service _____
Signature _____ Telephone _____

2.2 Authorized Agent:

Name (Print) _____ Address for Service _____
Signature _____ Telephone _____

SECTION 3 – CONSTRUCTION SERVICES

3.1 Licensed Construction Supervisor: Licensed Construction Supervisor _____ Address _____ Signature _____ Telephone _____	Not Applicable ڤ License Number _____ Expiration Date _____
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3.2 Registered Home Improvement Contractor: Company Name _____ Address _____ Signature _____ Telephone _____	Not Applicable ڤ Registration Number _____ Expiration Date _____
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SECTION 4 – WORKERS’ COMPENSATION INSURANCE AFFIDAVIT (M.G.L. c. 152, § 25C(6))

Workers Compensation Insurance affidavit must be completed and submitted with this application. Failure to provide this affidavit will result in the denial of the issuance of the building permit.

Signed Affidavit Attached Yes No

SECTION 5 – DESCRIPTION OF PROPOSED WORK (check all applicable)

New Construction <input type="checkbox"/>	Existing Building <input type="checkbox"/>	Repair(s) <input type="checkbox"/>	Alteration(s) <input type="checkbox"/>	Addition <input type="checkbox"/>
Accessory Bldg. <input type="checkbox"/>	Demolition <input type="checkbox"/>	Other <input type="checkbox"/> Specify: _____		

Brief Description of Proposed Work:

SECTION 6 – ESTIMATED CONSTRUCTION COSTS

Item	Estimated Cost (Dollars) to be completed by permit applicant	Official Use Only	
1. Building		(a) Building Permit Fee Multiplier	
2. Electrical		(b) Estimated Total Cost of Construction	
3. Plumbing		Building Permit Fee (a) x (b)	
4. Mechanical (HVAC)			
5. Fire Protection			
Total = (1 + 2 + 3 + 4 + 5)		Check Number	

SECTION 7a – OWNER AUTHORIZATION TO BE COMPLETED WHEN OWNERS’ AGENT OR CONTRACTOR APPLIES FOR BUILDING PERMIT

I, _____, as Owner of the subject property hereby authorize _____ to act on my behalf in all matters relative to work authorized by this building permit application.

Signature of Owner _____ Date _____

SECTION 7b – OWNER/AUTHORIZED AGENT DECLARATION

I, _____, as Owner/Authorized Agent hereby declare that the statements and information on the foregoing application are true and accurate to the best of my knowledge and belief.

Signed under the pains and penalties of perjury.

Print Name _____

Signature of Owner / Agent _____ Date _____

Pelham, MA Building Inspector: Dave Waskiewicz (413) 687-5036

BUILDING INSPECTOR DAVID WASKIEWICZ
413-687-5036 pelhambuildinginspector@gmail.com

Send to: Building Inspector, 351 Amherst Road, Pelham, MA 01002

**BUILDING INSPECTION FEES – SUBJECT TO REVISION WITHOUT NOTICE
PERMIT FEES EFFECTIVE OCTOBER 1, 2012**

Building Permit Fees: The fee is based on \$5 per \$1,000 cost of construction, or value of project as determined below. THERE IS A MINIMUM FEE OF \$50 UNLESS OTHERWISE NOTED.

Value of Project: In order to keep the fees equitable for all projects permit fees will be based on the cost of construction or using the following scale as a minimum.

New Construction for dwelling units/additions	\$150.00 per sq ft
Commercial Industrial New Construction	\$200.00 sq ft
Commercial accessory buildings	\$50.00 sq ft
Conversion of non-residential space to living space	\$120.00 sq ft
Residential accessory buildings & non-living space (decks)	\$30.00 sq ft
Basement Renovations	\$50.00 sq ft
Conversion of non commercial to commercial space	\$110.00 sq ft

OTHER FEES

Above ground pool	\$50.00
In-ground pool	\$75.00
Wood stove/chimney	\$50.00
Replacement of Permit Card of Certificate of Occupancy	\$10.00
Stop Work Order	\$50.00
Sign	\$50.00
Fire or natural disaster repairs	\$5/\$1,000 cost
Demolition	\$75.00
Temporary structures (tents)	\$10.00

Fees will be doubled when construction is started prior to issuance of a permit.

Contractors must be licensed and have valid worker's compensation insurance or exempt status.

Permits are required to construct, reconstruct, alter, repair, remove or demolish a structure; re-roofing, installing siding and replacement windows; or to install or alter any equipment regulated by the building code.

Ordinary repairs do not require a permit if the work does not affect structure, egress, fire protection, fire ratings, energy conservation, plumbing, heating, sanitary, gas, electrical or other utilities.